

MINUTES OF MEETING

Name of Meeting	Ordinary Princethorpe Parish Council Meeting
Date, Time and Venue of Meeting	Thursday 13 th December 2018 at 7.30pm in St Cuthberts
Meeting Chair	Cllr Michael Luntley (ML)
Minute Taker	Mrs Helen Stewart (HS)
Attendees	Cllr Fran Fraser (FF), Cllr Richard Daly (RD), and five members of the public
Apologies	Cllr Irene Shelton (IS), Cllr Dave McKenna (DM)

Public Forum

Cemex potential fleet increase.

Water level and vegetation within the brook

Request for Speed Awareness sign on Leamington Rd

Concerns (re: traffic and parking) were raised over the location of the proposed Community Hall.

Agenda Number	Minute	Action er	Date for Completion
1.	Apologies Cllr Fran Fraser (FF) Cllr Irene Shelton (IS)	No Action	
2.	Declarations of Interest There were no declarations of interest.	No Action	
3.	Minutes from Last Month's Meeting The minutes were signed by Cllr Luntley as a true and accurate record of the meeting which took place on 8 th November 2018.	No Action	
4.	Actions from the minutes <ul style="list-style-type: none"> a. HS to arrange a meeting with representatives of Princethorpe college to discuss various planning applications and traffic management issues. b. The agreed response was submitted to via RBC Planning Portal in relation to application R18/1804. c. ML drafted a response to the latest revision of the Mineral Strategy and HS submitted it via email (cc Cllr Howard Roberts.) d. HS submitted the agreed response to WCC regarding the updated stagecoach bus timetables. e. It was agreed that Mark Cooper should make the required repairs to the fence surrounding the playing field. 	HS No Action No Action No Action HS	10/01/2019 10/01/2019
5.	County & Borough Councillors Issues There were no representatives of County or Borough present	No Action	
6.	Planning Matters Application R18/2146 was resubmitted. It was agreed that the Parish Council would support the application again. R18/2069 – No comment.	HS	10/01/2019
7a.	Elections May 2019. The elections take place in May 2019, and it is thought that there will be five vacancies. While the exact timings of the elections were not known at the meeting, it was agreed that the APM (Parish Social) would be held in April 2019 as is recommended good practice, with the AGM being held on the Thursday after the elections. It was agreed to continue to promote the need for representatives from Princethorpe to stand for the forthcoming elections via the Pendulum, website,	No Action	

	noticeboard and Facebook but also to produce a flyer for delivery in early February.		
7b.	Elections May 2019 As is recommended good practice to ensure business continuity during and after the elections, it was agreed that both Cllrs Luntley and McKenna will have the authority to countersign cheques on behalf of the Parish Council for as long as the updating of the bank mandates takes.	No Actions	
7c.	Elections May 2019 While the full list of meeting dates was not confirmed it was agreed that the public monthly meetings would take place as usual in January, February and March, with the APM being held on 11 th April 2019.	No Actions	
8.	Grass Cutting Tender Thus far only one tender has been submitted for the grass verge cutting. HS will continue to collate.	HS	10/01/2019
9.	Charitable Trust While the planning permission for the community hall was granted, the funding for the project was not successful. The Parish Council are considering setting up the Princethorpe Charitable Trust anyway, jointly with the village school, St Anne's and St Cuthbert's Churches. Before this document can agreed fully ML will attend a School Governors meeting to discuss the concept more fully and report back in February.	ML	14/02/2019
10.	Correspondence There was no correspondence to discuss.	No Action	
11.	Monthly Finances Cheques were signed for the following items:- Helen Stewart – Clerk's Salary £421.92 E.ON - Street Lighting Maintenance £97.42	No Action	
12.	Any Other Business None	No Action	
13.	Date of Next Meeting The next meeting of Princethorpe Parish Council will take place on Thursday 10 th January 2019.	No Action	

Meeting closed 8.41pm