

Agenda

Name of Meeting:	Ordinary Princethorpe Parish Council Meeting
Date, Time and Venue of Meeting	Thursday 12 th March 2020 at 7.30pm in Our Lady's School Hall
Meeting Chair	Chairman – Cllr Andy Cook.
Minute Taker	Helen Stewart (Parish Clerk)
Summons	Cllr. Phil Brown, Cllr Bill Ratcliffe, Cllr Kev Spencer
Invitees	Cllr. Howard Roberts, Cllr Peter Eccleson, Cllr. Deepah Roberts, and the General Public.

Notice

Photography, reporting, filming, or transmitting the proceedings of the new meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting and filming may take place.

Public Democratic Forum

An opportunity for members of the public in attendance to comment on any business which has been raised in previous meetings, or raise issues for future consideration at the discretion of the Chair. Members of the public may not take part in any other part of the Parish Council meeting, but are invited to remain as observers.

Agenda Number	Item
1.	Apologies To receive apologies from those summoned to the meeting.
2.	Declarations of Interests Councillors to declare any prejudicial and personal interests in any of the items on the agenda in their nature
3.	Minutes of previous Parish Council Meeting To sign and approve the minutes dated 9 th January 2020
4.	Actions Minutes An update on any actions listed from the previous meeting: - a. To receive a second tree assessment and price from Cllr Spencer
5.	Reports from Borough and County Councillors An opportunity for the Councillors from Rugby Borough and Warwickshire County Council to share information from their jurisdictions.
6.	Planning Matters Parish Council to discuss and consider any applications shared by RBC and raised any other planning related concerns.
7.	Grass Verge Cutting To consider tenders and appoint a contractor to maintain the grass verges and playing field.
8.	Bus Shelter To discuss and agree any necessary repairs to the bus shelter on Fosse Way
9.	Casual Vacancy To confirm the vacancy on the Parish Council and consider ways to fill it.
10.	Annual Parish Meeting

	To confirm the details of the Annual Parish Meeting and Annual General Meeting in May 2020
11.	Correspondence Review of any documentation or correspondence received.
12.	Finances <ul style="list-style-type: none"> a. To agree and authorise the payment list for March b. To confirm the delegated powers of the Clerk to pay all salaries and invoices (that are due) during April when the Parish Council do not have a monthly meeting. c. To delegate the arrangements for the insurance renewal to the Clerk (in conjunction with the Chairman)
13.	Any Other Business Councillors are respectfully reminded that this is an opportunity to raise any items not already listed on the agenda to be discussed at the next meeting or share information that does not require a decision.
14.	Date of Next Meeting & Future Meeting 14 th May 2020 - AGM