

MINUTES OF MEETING

Name of Meeting	Ordinary Princethorpe Parish Council Meeting
Date, Time and Venue of Meeting	Thursday 4 th July 2019 at 7.45pm in Our Lady's School
Meeting Chair	Cllr William Ratcliffe (WR)
Minute Taker	Mrs Helen Stewart (HS)
Attendees	Cllr Andy Cook (AC) , Cllr Phil Brown (PB), Cllr Chris Glasspool (CG) and 7 members of the public
Apologies	Cllr Kevin Spencer

Public Forum

Community Hall – two residents spoke raising concerns about the location. Item to be added to the next agenda.

Traffic Sign on the A423 (outside St Cuthberts)

Overgrown vegetation in the brook

MOT Garage application

Agenda Number	Minute	Action	Date for Completion
1.	Apologies Cllr Kevin Spencer. Cllr Andy Cook arrived at 8.15pm	No Action	
2.	Declarations of Interest There were no declarations of interest.	No Action	
3.	Minutes from Last Month's Meeting The minutes were signed by Cllr Ratcliffe as a true and accurate record of the meeting which took place on 11 th April 2019.	No Action	
4.	Actions from the minutes HS has requested a quote for a new footpath sign at the Stretton end of Coffin Walk.	HS	On Going
5.	County & Borough Councillors Issues There were no representatives of County or Borough present	No Action	
6.	Planning Matters R19/0778 – St Cuthberts (this application has been withdrawn) R19/0847 – Princethorpe College - No comment	No Action	
7.	Local Plan The latest consultation on the Local Plan – Coton Park does not directly affect Princethorpe but it was agreed that the Parish Council's previous comments relating to traffic increase should be sent as a response. It was agreed to consider creating a Neighbourhood Plan for Princethorpe. Add to next agenda.	HS	12/09/2019
8.	Mineral Strategy A final consultation is being offered on the proposed Mineral Plan from WCC. It was agreed that the comments submitted previously by Princethorpe Parish Council still stood.	No Action	
9.	VE Day – Bank Holiday To commemorate the 75 th anniversary of VE day Parish Councils and communities are being invited to hold an event. Cllr Ratcliffe will submit a piece to the pendulum to gauge interest within the community for a street party on 8th May 2020.	WR	17/07/2019
10.	Correspondence None received.	No Action	
11a	Finances It was agreed that Princethorpe Parish Council meets the criteria to be exempt from external audit as its income is below £25,000 per annum.	No Action	

11b.	Following a proposal from Cllr Glasspool which was seconded by Cllr Cook it was agreed unanimously to approve the accounting statements for 2018/19.	No Action	
11c.	The payments for July are:- £90.00 to WCC – Hall Hire £97.00 to HMRC – Employee Tax £458.00 to Helen Stewart - Salary	No Action	
11d.	Retired Cllr Michael Luntley will be removed from the bank mandate and replaced with Cllr Glasspool. It also agreed that the clerk in conjunction with another signatory has the power to pay invoices and bills on a monthly basis between meetings.	No Action	
12.	Any Other Business Community Hall Neighbourhood Plan Noticeboard	HS	
13.	Date of Next Meeting The next meeting of Princethorpe Parish Council will take place on Thursday 12 th September 7.30pm Our Lady School.	No Action	

Meeting closed 8.40pm