

MINUTES OF MEETING

Name of Meeting	Ordinary Princethorpe Parish Council Meeting
Date, Time and Venue of Meeting	Thursday 8 th June 2017 at 7.30pm in St Cuthberts
Meeting Chair	Cllr Michael Luntley (ML)
Minute Taker	Mrs Helen Stewart (HS)
Attendees	Cllr Irene Shelton (IS), Cllr Richard Daly (RD) and one parishioner.
Apologies	Cllr Dave McKenna (DMc) & Cllr Fran Fraser

Public Forum

- Flood risk – ‘What constitutes clearing the brook? What sort of growth is acceptable?’ Third flood inspection is likely at the end of July.

Agenda Number	Minute	Actioner	Date for Completion
1.	Apologies There were apologies received from Cllr Fran Fraser and Cllr Dave McKenna.	No Action	
2.	Declarations of Interest There were no declarations.	No Action	
3.	Minutes from Last Month’s Meeting The minutes were signed by Cllr Luntley as a true and accurate record of the meeting which took place on 11 th May 2017.	No Action	
4.	Actions from the minutes 5. The poor pavement and railings on the Leamington have been reported to WCC but as yet the repairs have not taken place. 6. After considering several options and suppliers it was agreed to purchase a wood effect recycled plastic bench from the Bin Shop subject to quote from handyman for installation. A possible option for fencing to be quoted for as well.	No Action	
5.	County & Borough Councillors Issues There were no representations from either Borough or County Councils	No Action	
6.	Planning Matters There were no planning matters to be discussed.	No Action	
7.	AGM Feedback Fourteen people signed in at the AGM and six of those expressed an interest in joining the Community Speed Watch Team. The decision was made to purchase a speed gun. All interested parties will be emailed to this effect. Five of the fourteen people have expressed an interest in attending a basic first aid course and AED demonstration – it was agreed to go ahead if Stretton are willing to split costs. HS to make further enquiries.	HS	13/07/2017
8.	War Memorial It was agreed to invite school, college, church, & WI to commemorate the end of WWI in November 2018 in a joint celebration with the Parish Council. This is to be revisited in later in the year.	No Action	
9a.	Correspondence Paul Durrant contacted the Parish Council regarding the expiry dates on the AED pads at Hilltop Park. These have now been replaced.	No Action	
9b.	RBC Local Plan – 21 st June 2017. The final stage of the public consultation takes place in Benn Hall on 21 st June. Cllr Luntley will be in attendance.	No Action	

9c.	WALC sent information regarding Neighbourhood Planning. This will be held on file for future reference.	No Action	
9d.	WCC are making changes to the current bus timetables. HS to share consultation details on the village website.	HS	13/07/2017
9e.	Coventry Airport Consultation – councillors to understand the consultation fully and share any feedback with Clerk.	ML, DM, RD, FF and IS	13/07/2017
10a.	<p style="text-align: center;">Monthly Finances</p> Cheques were signed for: - Helen Stewart £389.60 Norma Elston £50.00 Chris Green (website hosting) £71.99 Zurich Municipal (Insurance) £629.17	No Action	
10b.	HS reported that Princethorpe Parish Council is now set up as an employee for 2017-18. It was agreed that Clerk could engage professional advice to ensure that initial set up of HMRC Basic Real Time Calculator was correct.		
11.	<p style="text-align: center;">Any Other Business</p> Drains on school drive, drains Fosse Way.	HS	13/07/2017
12.	<p style="text-align: center;">Date of Next Meeting</p> The next meeting of Princethorpe Parish Council will take place on Thursday 14 th September at 7.30pm in St Cuthberts.	No Action	

Meeting Closed 8.45pm