

## Minutes of Meeting

<b>Name of Meeting</b>	Ordinary Princethorpe Parish Council Meeting
<b>Date, Time and Venue of Meeting</b>	Thursday 14 <sup>th</sup> April 2016 at 8pm in Our Lady's School Hall.
<b>Meeting Chair</b>	Cllr Michael Luntley – Chairman (ML)
<b>Minute Taker</b>	Mrs Helen Stewart – Parish Clerk (HS)
<b>Attendees</b>	Cllr David McKenna – Vice Chairman (DM), Cllr Irene Shelton (IS), Cllr Richard Daly (RD), Cllr Frances Fraser (FF), Cllr Howard Roberts and twenty-two Parishioners.
<b>Apologies</b>	

Items raised during the public forum:-

- Pathway on the western side of Leamington Rd.
- One way traffic on Sheep Dip Lane. Contact details of the police will be listed on the website so any sighting of vehicles traveling the wrong way can be reported.
- Offer of financial assistance from Princethorpe College to begin the process of traffic alleviation at the junction of A423 and the B4455.
- Offer from Bill Ratcliffe to paint bus shelter.

Agenda Number	Item	Actioner	Date for completion
1.	<b><u>Apologies</u></b> There were no apologies received.	No Action	
2.	<b><u>Declarations of Personal or Prejudicial Interests</u></b> There were no declarations.	No Action	
3.	<b><u>Minutes from Last Month's Meeting</u></b> The minutes were accepted by the Parish Council then signed as true and accurate by Cllr Luntley.	No Action	
4.	<b><u>Actions from Minutes</u></b> Item 7a. ML will put together the content for the Emergency Plan digest and DM will create the cover. Item 8. The contract with TLC Gardening Services has been agreed with the same terms as previous years. Item 11. Sinking trenches on A423 have been reported on Fix my Street at WCC Highways.	ML & DM	14/07/2016
5.	<b><u>County &amp; Borough Councillors Issues</u></b> Information from Cllr Howard Roberts:- - The consultation results of RBC Local Plan should be available in July. - 'Reduce Speed' signage was have been installed on B4453 (near the entrance to Hilltop Park.) Cllr Howard Roberts intends to take forward the notion floated by a member of the public to install a footpath on the western side of Leamington Rd.	No Action	

6.	<b><u>Planning</u></b> Planning applications R15/1828 and R16/0798 were reviewed and considered. The Parish Council did not see any need for comment.	No Action	
7.	<b><u>Correspondence</u></b> A Crime Report was received from the Police and shared. No crimes reported for the month of March 2016.	No Action	
7a.	The Insurance Renewal Quote has been received from Zurich. Clerk to review and action accordingly.	HS	01/06/2016
7b.	Following a reminder letter from the Wickstead, the annual inspection of the playground has been arranged for May 16 <sup>th</sup> 2016.	No Action	
8.	<b><u>Monthly Finances</u></b> Cheques signed & issued in advance of the public meeting to ensure they were paid out of 2015-16 fiscal year:- £97.42 E.ON (Street Light Maintenance) £36.00 CPRE (Annual Subscription) £30.00 Dave Hawker (Internal Auditor 2014-15) £50.00 Petty Cash	No Action	
8a.	Cheques were signed during the meeting for:- £417.00 Helen Stewart (Salary) £120.00 Tranter Training (replacement AED Pads) £69.04 E.ON (Electricity) £40.00 Our Lady's School (Hall Hire) £40.45 Michael Luntley (Chain for Rake)	No Action	
8b.	<b>Outlook for 2016-17:-</b> Current balance as of 14 <sup>th</sup> April 2016 is £15,725.17 Expected income for year is £10,512.61.	No Action	
9.	<b><u>Any Other Business</u></b> AED Pads have been changed on both machines and the audit has been received for the AED in Hilltop Park. The Audit of the AED in Fosse Crescent is still to be completed.	HS	09/06/2016
	There will not be a Parish Council meeting in May. The next meeting will take place in St Cuthberts Church at 7.30pm on Thursday 9 <sup>th</sup> June 2016.		