

## Minutes of Meeting

<b>Name of Meeting</b>	Ordinary Princethorpe Parish Council Meeting
<b>Date, Time and Venue of Meeting</b>	Thursday 14 <sup>th</sup> July 2016 at 7.30pm in St Cuthbert's Church.
<b>Meeting Chair</b>	Cllr D McKenna – Vice-Chairman (DMc)
<b>Minute Taker</b>	Mrs Helen Stewart – Parish Clerk (HS)
<b>Attendees</b>	Cllr Irene Shelton (IS), Cllr Richard Daly (RD), Cllr Frances Fraser (FF) and two members of the public.
<b>Apologies</b>	Cllr Michael Luntley, Cllr H Roberts, Cllr D Roberts and Cllr C Watson-Merrick

Items raised during the public forum:-

- Leamington Rd footpath is in accessible due to over grown vegetation – Clerk will contact WCC
- Leamington Rd has been marked up – why? Parish Council could offer no information.

Agenda Number	Item	Actioner	Date for completion
1.	<p style="text-align: center;"><b><u>Apologies</u></b></p> <p>Apologies were received from Cllr M Luntley, Cllr H Roberts, Cllr D Roberts and Cllr C Watson-Merrick.</p>	No Action	
2.	<p style="text-align: center;"><b><u>Declarations of Personal or Prejudicial Interests</u></b></p> <p>There were no declarations.</p>	No Action	
3.	<p style="text-align: center;"><b><u>Minutes from Last Month's Meeting</u></b></p> <p>The minutes were accepted by the Parish Council then signed as true and accurate by Cllr McKenna.</p>	No Action	
4.	<p style="text-align: center;"><b><u>Actions from Minutes</u></b></p> <p>Item 4. Clerk has reported footpath problems and sinking trenches on A423 to WCC via the website.</p> <p>Item 4. Clerk has emailed the AED audit reports to Bobby Quayam. Thanks to Paul Durrant and Mark Nason for completing.</p> <p>Item 7. Clerk has contacted Princethorpe College to arrange a date discuss the possible provision of a Transport Consultant. Likely meeting date is mid-September 2016.</p> <p>Item 11. The financial audit has been submitted to Grant Thornton for consideration.</p>	No Action	
5.	<p style="text-align: center;"><b><u>County &amp; Borough Councillors Issues</u></b></p> <p>There was no representation from Borough or County at this meeting.</p>	No Action	
6.	<p style="text-align: center;"><b><u>Planning</u></b></p> <p>There were no planning applications to consider.</p>	No Action	
7.	<p style="text-align: center;"><b><u>Emergency Plan</u></b></p> <p>The Parish Council reviewed, discussed and considered the leaflet version of the Emergency</p>	HS & DMc	08/09/2016

	<p>Plan prepared by DMc and ML. It was happy with the content and entrust the art work and printing to DMc and HS to be ready for distribution by 8<sup>th</sup> September 2016. On this date the 150 leaflets will be brought along to the public meeting so the following people can deliver to the following locations:-</p> <p>Cllr F Fraser - Fosse Way, Hightown, the garage, the pub and the Coventry Rd.  Cllr McKenna – Fosse Crescent  Cllr Shelton – Burnthurst Lane and the top end of Leamington Rd  Cllr Luntley – Sheep Dip Lane, and Hilltop Park  Mr Bill Busby – Leamington Rd (up to the college.)</p>		
8.	<p style="text-align: center;"><b><u>Newsletter</u></b></p> <p>It was agreed that the focus of finances and time this quarter should be on the production and distribution of the Emergency Plan leaflet. A newsletter is likely to be produced at Christmas so should be considered again in October 2016.</p>	HS	13/10/2016
9.	<p style="text-align: center;"><b><u>Speed Guns</u></b></p> <p>Stretton Parish Council has arranged speed gun training for its parishioners with the police on 10<sup>th</sup> September at 4.30pm (venue to be confirmed). It has extended the invitation to 4-10 Princethorpe residents. This is to be advertised via facebook, website and notices as well as word of mouth.</p>	HS	30/07/2016
10.	<p style="text-align: center;"><b><u>Actions Taken Under Delegated Powers</u></b></p> <p>There were no actions to be reported.</p>	No Action	
11.	<p style="text-align: center;"><b><u>Correspondence</u></b></p> <p>PC Hazel Busch is retiring from the Police Force and will therefore no longer be working within our community. Clerk to acknowledge her departure with a letter of thanks.</p>	HS	30/07/2016
11a	The Warwickshire Police Newsletter was received. Clerk to add to website.	No Action	
11b.	A letter reminding Princethorpe of the proposed Quarry in the vicinity was received from Cllr Wilson of Bourton and Draycote Parish Council. The Clerk to acknowledge the email with assurances that Princethorpe Parish Council continue to be in opposition to the proposal and have submitted their response to WCC.	No Action	
11c.	Cllr Luntley has emailed Mr Gary Hollis of the Camera Enforcement Department regarding the rationale for the location of the mobile speed	No Action	

	cameras. The Parish Council awaits a response.		
11d.	Princefest is taking place at the college as part their jubilee celebrations on 3 <sup>rd</sup> & 4 <sup>th</sup> September. It is open to the public by purchase of tickets via:- <a href="http://www.princethorpe.co.uk/news/golden-jubilee-celebrations/princefest-golden-jubilee-weekend">http://www.princethorpe.co.uk/news/golden-jubilee-celebrations/princefest-golden-jubilee-weekend</a>	No Action	
11e.	A letter was sent from WCC to all residents of Sheep Dip Lane, advising them that a pedestrian refuge will be installed on the A423 to aid the crossing of the road more safely. In addition to this a footpath will also be installed on Sheep Dip Lane. Cllr Luntley replied as a resident expressing the concerns of the practicality of the location of the refuge and his concerns about the speed limit of 40mph on that road. The Parish Council would like to invite Carolyn Burrows of the Highways Team to undertake a site visit of the location during rush hour, and meet with the members of the Parish Council to discuss further.	ML	08/09/2016
12.	<b><u>Monthly Finances</u></b> Cheques were signed for: £417.00 Helen Stewart (Clerks Salary) £675.00 Wendy Saville (Grass Verge Maintenance) £175.00 Wendy Saville (Playing Field Cut) £119.11 E.ON Street Lighting £97.42 E.ON Street Light Maintenance	No Action	
13.	<b><u>Any Other Business</u></b> Cllr McKenna expressed the gratitude of the Parish Council to Mr W Ratcliffe for his maintenance work of the bus shelter recently, and the beautiful floral displays on Fosse Way and at the bus shelter.  For discussion at next meeting:- <ul style="list-style-type: none"> <li>• Report on Community Forum Meeting of 14<sup>th</sup> July</li> </ul>	HS	08/09/2016
14.	<b><u>Date of Next Meeting</u></b> 8 <sup>th</sup> September 2016 7.30pm St Cuthberts		