

MINUTES OF MEETING

Name of Meeting	Ordinary Princethorpe Parish Council Meeting
Date, Time and Venue of Meeting	Thursday 12 th March 2020 at 7.30pm in Our Lady's School
Meeting Chair	Cllr Andy Cook (AC)
Minute Taker	Mrs Helen Stewart (HS)
Attendees	Cllr William Ratcliffe (WR), Cllr Phil Brown (PB), and Cllr Kevin Spencer (KS) 3 members of the public
Apologies	None

Public Forum

Water lying on the Leamington Rd

Agenda Number	Minute	Action	Date for Completion
1.	Apologies None	No Action	
2.	Declarations of Interest There were no declarations of interest.		
3.	Minutes from Last Month's Meeting The minutes were signed by Cllr Cook as a true and accurate record of the meeting which took place on 9 th January 2020	No Action	
4.	Actions from the minutes The trees on Fosse Way near the playground have been assessed by Offa Tree Surgeons who recommend some pruning works. KS to look into alternative quotes and speak to Western Power. Delegated to HS and KS	No Action	
5.	County & Borough Councillors Issues No reports.		
6.	Planning Matters R20/0159 – Princethorpe College – No objection.		
7.	Grass Verge Cutting Two tenders were received from two different contractors. After a discussion which considered the budget it was agreed that the contract should be awarded to the Andy Webster. This was agreed unanimously following a proposal from AC which was seconded by KS.	No Action	
8.	Bus Shelter The recent storms have caused some damage to the bus shelter on Fosse Way. Estimate patch work £40. Re-roofed £80 materials. Bill will provide labour. Litter Pick working party will assist. Noticeboard needs a new front.	BR	01/06/2020
9.	Casual Vacancy Following the resignation of Cllr Glasspool the Parish Council has a Casual Vacancy. Due process has been followed with RBC therefore the Princethorpe Parish Council is free to co-opt a member. A resident on Burnthurst Lane has expressed an interest in filling it along with a resident of Hill top so both parties are to be invited to write letters to Parish Council applying for the vacancy.		
10.	Annual Parish Meeting The APM and AGM will be held on 14 th May 2020 at 7pm in Our Lady's School Hall. HS to arrange the details.		
11.	Correspondence There was no correspondence received.	No Action	

12.	Finances The payments for January were agreed:- Helen Stewart (Salary) - £423.80 E.ON (maintenance) - £97.42	No Action	
12b.	Finances It was agreed that Cllr Spencer should approve the payments along with the clerk for the month where meetings do not take place..	No Action	
12c.	Finances It was agreed that the Clerk is to arrange the annual insurance for the forthcoming year.	No Action	
13.	Any Other Business Benches Street light hedges Highways matters – railings on the Leamington Rd		
14.	Date of Next Meeting The next meeting of Princethorpe Parish Council will take place on Thursday 14 th May 2020 7pm Our Lady School.	No Action	

Meeting closed 8.15pm.