

MINUTES OF MEETING

Name of Meeting	Ordinary Princethorpe Parish Council Meeting
Date, Time and Venue of Meeting	Thursday 28 th May 2020 at 7.30pm via zoom
Meeting Chair	Cllr Andy Cook (AC)
Minute Taker	Mrs Helen Stewart (HS)
Attendees	Cllr William Ratcliffe (WR), Cllr Phil Brown (PB), and 1 member of the public
Apologies	None
Absent	Cllr Kevin Spencer (KS)

Public Forum

None

Agenda Number	Minute	Action	Date for Completion
1.	Apologies None	No Action	
2.	Declarations of Interest Cllr Ratcliffe declared an interest in item 8 on the agenda.		
3.	Minutes from Last Month's Meeting The minutes were signed by Cllr Cook as a true and accurate record of the meeting which took place on 12 th March 2020	No Action	
4.	COVID-19 New legislation came into effect in April to allow all Parish Councils to meet remotely and make decisions. This legislation is in place until May 2021. Due to the restrictions on public gatherings, the legislation grants Parish Councils a dispensation to hold an Annual General Meeting. It was agreed that the current chair and vice-chair will stay in post until May 2021.	No Action	
5.	Casual Vacancy It was agreed to formally invite Mrs Diane Parkinson to be co-opted on to the Parish Council at the July meeting. HS to arrange this.	HS	18/06/2020
6.	Police & Crime Warwickshire Police have requested that all crime and anti-social behaviour be reported via 101 in a non-emergency and 999 if it's an emergency or active crime. The more people who report incidents the higher the police presence will be.	No Action	
7.	Flooding Following the appearance of a reoccurring damp patch on Leamington Rd, even in the dry weather, Cllr Spencer reported to Severn Trent. Severn Trent Water have undertaken a site visit inspection and found a broken pipe on the Oxford Rd, near its junction with Leamington Rd. This may have contributed to flooding in the area.	No Action	
8.	Planning Applications The Parish Council (with the exception of Cllr Ratcliffe) considered planning application R20/0350 – 5 Coronation Cottages and concluded it has no objection.	No action	
9.	Correspondence There was no correspondence received.		
10a.	Finances The payments list for May and June was approved. HS & PB to arrange BACS via Lloyds.		

10b.	Finances Based on the documentation shared by PKF Littlejohn it was agreed that Princethorpe Parish Council is an 'exempt authority' as its income is less than £25,000	No Action	
10c.	Finances The Annual Governance Statements for 2019-20 were approved unanimously.	No Action	
10d.	Finances The Annual Accounting Statements for 2019-20 were approved unanimously.	No Action	
10e.	Finances The annual insurance for the Parish has been renewed with Zurich for 2020-21.	No Action	
10f.	Finances It was confirmed that the Clerk continues to operate under delegated powers between meetings for the purposes of business continuity.	No Action	
11.	Any Other Business An update from the Police		
12.	Date of Next Meeting The next meeting of Princethorpe Parish Council will take place on Thursday 9 th July 2020 via zoom	No Action	

Meeting closed 8pm.