

## MINUTES OF MEETING

<b>Name of Meeting</b>	Ordinary Princethorpe Parish Council Meeting
<b>Date, Time and Venue of Meeting</b>	Thursday 9 <sup>th</sup> July 2020 at 7.30pm via zoom
<b>Meeting Chair</b>	Cllr Andy Cook (AC)
<b>Minute Taker</b>	Mrs Helen Stewart (HS)
<b>Attendees</b>	Cllr William Ratcliffe (WR), Cllr Phil Brown (PB), and Cllr Diane Parkinson (DP) Cllr Howard Roberts (HR), Cllr Peter Eccleson (PE) & 1 member of the public
<b>Apologies</b>	None
<b>Absent</b>	Cllr Kevin Spencer (KS)

**Public Forum**

None

Agenda Number	Minute	Action	Date for Completion
1.	<b>Apologies</b> None	No Action	
2.	<b>Casual Vacancy</b> Following a proposal from Cllr Cook which was seconded by Cllr Ratcliffe it was agreed unanimously to co-opt Mrs Diane Parkinson on to Princethorpe Parish Council. Cllr Diane Parkinson has signed her Declaration of Acceptance of Office. The Clerk will arrange to collect this documentation and submit it to RBC.		
3.	<b>Declarations of Interest</b> There were no declarations of interest.		
4.	<b>Minutes from Last Month's Meeting</b> The minutes were signed by Cllr Cook as a true and accurate record of the meeting which took place on 28 <sup>th</sup> May 2020	No Action	
5.	<b>Reports from Borough and County Councillors</b> Cllr Roberts shared details of the new anti-litter campaign which is being promoted across Warwickshire. McDonalds operate a litter picking programme in around the area of their establishment on A45. Cllr Andy Cook summarised ongoing problems with the flooding in the village, and concerns about the health & safety aspect of the lack of railings on the roadside of the brook. Cllr Roberts is willing to assist with getting an on-site meeting with the relevant representatives from WCC. Cllr Peter Eccleson reported that the majority of RBC staff continue to work from home as directive by the Government. He also reminded the assembly that all fly-tipping should be reported directly to RBC.		
6.	<b>COVID-19</b> Following the Government announcement that all outdoor playgrounds can reopen if the local authority is willing to do so, a discussion took place around this matter. The councillors considered the risk assessments written by the Clerk and shared with them prior to the meeting, and the need for children to play. It was agreed that signage should be ordered and erected encouraging social distancing, parental responsibility, and good hand hygiene. Once these signs are in place the playground can be opened again. The annual ROSPA inspection of the playground is due in October and has been booked in.	HS	ASAP
7.	<b>Planning Matters</b>		

	There were no planning applications to consider		
8a.	<b>Signage</b> Our Lady's would like to hang a banner on the corner of A423 advertising the Primary School. The verge belongs to WCC Highways but the Parish Council would not oppose an application to do proceed.	HS	
8b.	A request from Our Lady's school to support them financially in the installation of a Highways road sign on the A423 directing traffic to the primary school was considered. It was agreed to offer Our Lady's a donation of £100 towards the signage, but with the recommendation that they negotiate on the price quoted and the current posts could be utilised and reduce the overall price.	No Action	
9.	<b>Flooding &amp; Traffic</b> A meeting to discuss the flooding and traffic issues within the village with Princethorpe College and Our Ladys School is due to be arranged. The clerk is to request a copy of the both schools' evacuation plan as this may motivate WCC to resolve the reoccurring flooding on Leamington Rd.	HS	ASAP
10.	<b>AED</b> Cllr Ratcliffe to become the AED monitor for Fosse Crescent. He will liaise directly with Paul Durrant. HS to arrange a full service of the machines with the village.	HS & WR	ASAP
11.	<b>Street Lighting</b> AC to identify the two lights on Leamington Rd which need replacing to improve visibility around the entrance to the school.	AC	01/09/2020
12.	<b>Digital Mapping</b> It was agreed to sign up to Parish Online to assist with the digital mapping of the village with view to building a Neighbourhood Plan, and updating the fixed asset register.	HS	01/09/2020
13.	<b>Crime Prevention</b> There was a general discussion about crime within the area. Residents are encouraged to report all criminal activity, anti-social behaviour and parking offences to 101 or via the Warwickshire Police website.	No Action	
14.	<b>Correspondence</b> There was no correspondence to discuss.	No Action	
15.	<b>Finances</b> The payments list was agreed:- Helen Stewart – Salary - £457.19 Norma Elston – Audit - £30.00 HMRC – PAYE - £97.00	No Action	
16.	<b>Any Other Business</b> None		
17.	<b>Date of Next Meeting</b> The next meeting of Princethorpe Parish Council will take place on Thursday 10 <sup>th</sup> September 2020 via zoom	No Action	

Meeting closed 8.20pm.